



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

02 Jul 2025

DIVISION MEMORANDUM
No. 525 s.2025

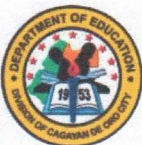
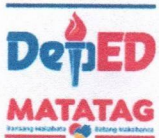
CORRIGENDUM TO DIVISION MEMORANDUM NO. 519, S. 2025
RE: REVISED INDICATIVE TIMELINE OF RESEARCH ACTIVITIES FOR
SCHOOL YEAR 2025-2026

TO: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
All District Research Coordinators
School Research Coordinators
All Public Elementary and Secondary Schools
This Division

1. In reference to Division Memorandum No. 519, s. 2025, titled "Indicative Timeline on Research Activities for School Year 2025-2026," this corrigendum is issued to reflect necessary adjustments in the schedule of key research activities. The revised timeline aims to ensure better alignment with updated program deliverables and operational requirements for the effective implementation of school-based and division-initiated research initiatives.

2. The field is hereby informed of the following corrections reflected in the updated table below: The originally scheduled **September 12, 2025** for the **Southwest 2 District Research Congress** should instead be for the **West 2 District Research Congress**. Additionally, the timeline for the submission of non-BERF research proposals for School Year 2025-2026, initially indicated as **January to April 2025**, is hereby corrected to **January to April 2026**.

Activities	Time Frame
Research Onboarding for Approved Research Proposals	July 5, 2025
Implementation of Approved Research Proposals	July to August 2025
District Research Congress	West 2 – September 12, 2025 North 1 – September 15, 2025 East 1 – September 16, 2025 West 1 – September 18, 2025



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	East 2 – September 19, 2025 North 2 – September 22, 2025 Central – September 23, 2025 Southwest 2 – September 24, 2025 South – September 25, 2025 Southwest 1 – September 26, 2025
Division Research Congress (DRC)	October 3 – 4, 2025
Regional Research Congress (RRC)	November 2025
Submission of BERF Proposals	November 2025
Submission of Non-BERF Proposals (Basic, Action, and Innovation)	January to April 2026

3. Please be guided of the **“No approved research proposal, no implementation”** policy. This is to ensure that all research conducted in every school has gone through a process of evaluation by the Schools Division Research Committee (SDRC). Additionally, approved research proposals duly signed by the SDRC shall be the minimum requirement to join any research congress across all levels within the division.
4. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
5. This Office directs immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

RESEARCH COMMUNICATION
DM041-SGOD-PR-BASEN/ corrigendum to division memorandum no. 519, s. 2025 re: revised indicative timeline of research activities for school year 2025–2026
July 2, 2025



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